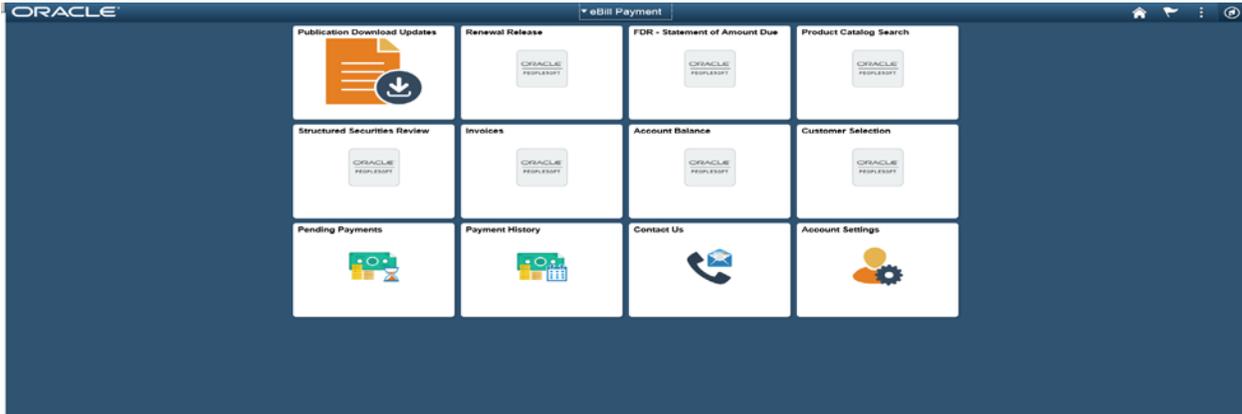


PeopleSoft Account Manager Pay Invoice online with CC

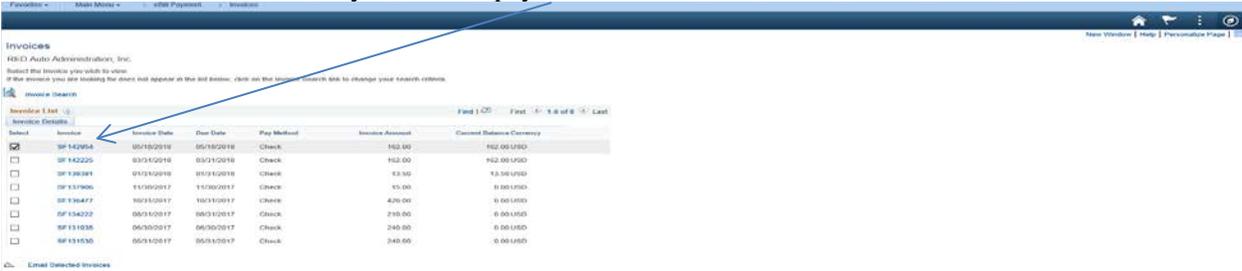
Customer receives notification of Billing Invoice available for Payment and proceeds to NAIC Account Manager to review and pay the Invoice

- Logs into Account Manager
- Click on Invoices



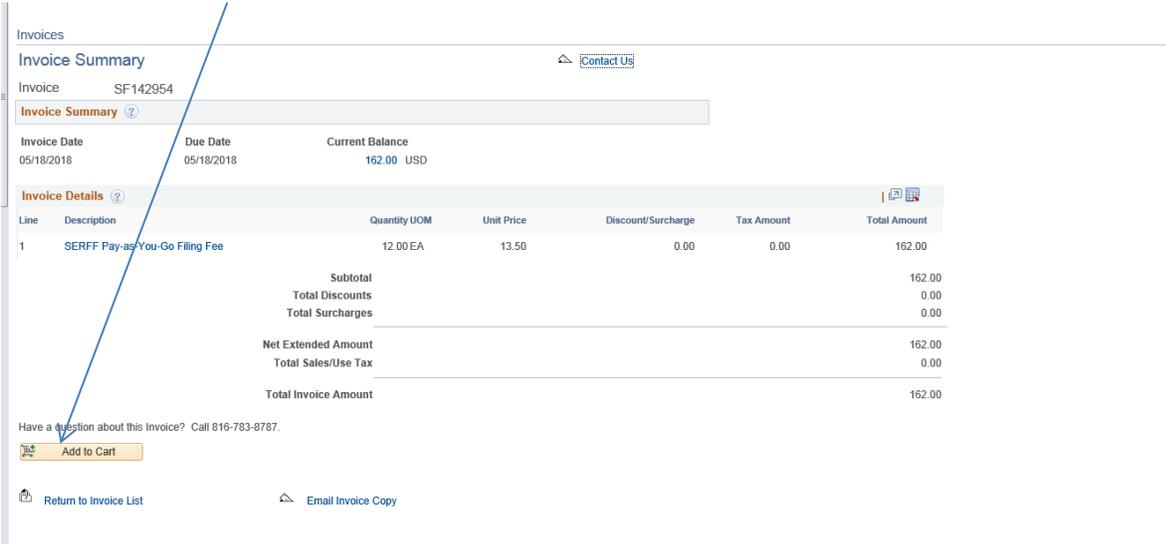
You can only pay invoices that have a current balance.

- Click on the invoice number you wish to pay



“You can either email your-self a copy of the invoice from here or you can Add to Cart “

- Click Add to Cart



- Select Payment Method (system defaults to CC) (NAIC Customers can utilize Credit Cards to \$60,000.00dollars)
- Click Update Cart
- Click Make a Payment

Payment Cart [Contact Us](#)

The invoices shown are currently in your Payment Cart. Please note that your changes may not be saved until you click on the Update Cart button. When you select Make Payment, the selected invoices will be paid.

*Payment Method **Credit Card**

Invoices in the Cart

Pay	Invoice	Due Date	Invoice Balance	Remaining Balance	Payment Date	Payment Amount Currency	Remove
<input checked="" type="checkbox"/>	SF142954	05/18/2018	162.00	162.00	05/22/2018	162.00 USD	

Select All Deselect All

[Update Cart](#) [Clear Cart](#)

Totals

Count	Selected	Invoice Balance	Remaining Balance	Payment Date	Payment Amount Currency
1	1	162.00	162.00	05/22/2018	162.00 USD

[Make Payment](#)

[Return to Menu](#)

* Required Field

- Click pay this Amount

Make Payment

The payment is done by combination of payment date and currency. If you want to pay only the amount for this combination, click on the "Pay This Amount" button to continue.

Payment Method Credit Card

Payment Amounts by Currency and Payment Date

Currency	Payment Date	Payment Amount	Pay This Amount
USD	05/22/2018	162.00	Pay This Amount

[Return to Payment Cart](#)

-Enter Information and click next. "Do Not Click the back button"

Make Payment
Credit Card Payment

Payment Amounts by Currency and Payment Date

Currency	Payment Amount
USD	162.00

Credit Card Information

Enter the credit card information below:

*Credit Card First Name

*Credit Card Last Name

Billing Information

*Email Address

Phone Number

Enter the billing address of the credit card:

Country: United States [Change Country](#)

Address 1:

Address 2:

Address 3:

City:

Country:

State:

Postal:

[Previous](#) [Next](#)

* Required Field

-Enter cc information
- Click Pay now.

Make Payment
Credit Card Payment Verification

Payment Amounts by Currency and Payment Date

Currency	Payment Amount
USD	162.00

WARNING: Once you have clicked the Pay Now button, **DO NOT CLOSE OR EXIT THIS PAGE**. If the payment has not processed in a reasonable amount of time, click on the CONTINUE button below until you have received a 13-digit Authorization Code. If you do not receive an authorization code, please contact the NAIC Helpdesk at 816-783-8500 or at help@naic.org

[Previous](#) [Continue](#)

Credit Card Payment

> Pay with PayPal

The faster, safer way to pay

[CHECK OUT WITH PayPal](#)

> Pay with credit or debit card

Card number



Expiration date mm / yy

CSC
[What is this ?](#)

[Pay Now](#)

[Cancel Payment](#)

Payment Verification may take a few moments to complete – But will return a Verification or Denial on panel
Customers will receive an Email message regarding Payment

From: NAIC_FDR_Receivables@naic.org
To: Bammes, Linda S.; Wildschuetz, David C.; PSEMAILTST <psemailtst@naic.org>
Cc:
Subject: NAIC Account Manager Payment

Dear Valued NAIC Customer :

Thank you for your payment.

Your payment will be processed before the close of next day's business and will be available for review on your account at that time.

For Payment Inquiries , please call 816-783-8089 or email [NAIC Finance Department](#)

PLEASE DO NOT REPLY. This is an automated message generated from NAIC Account Manager.