

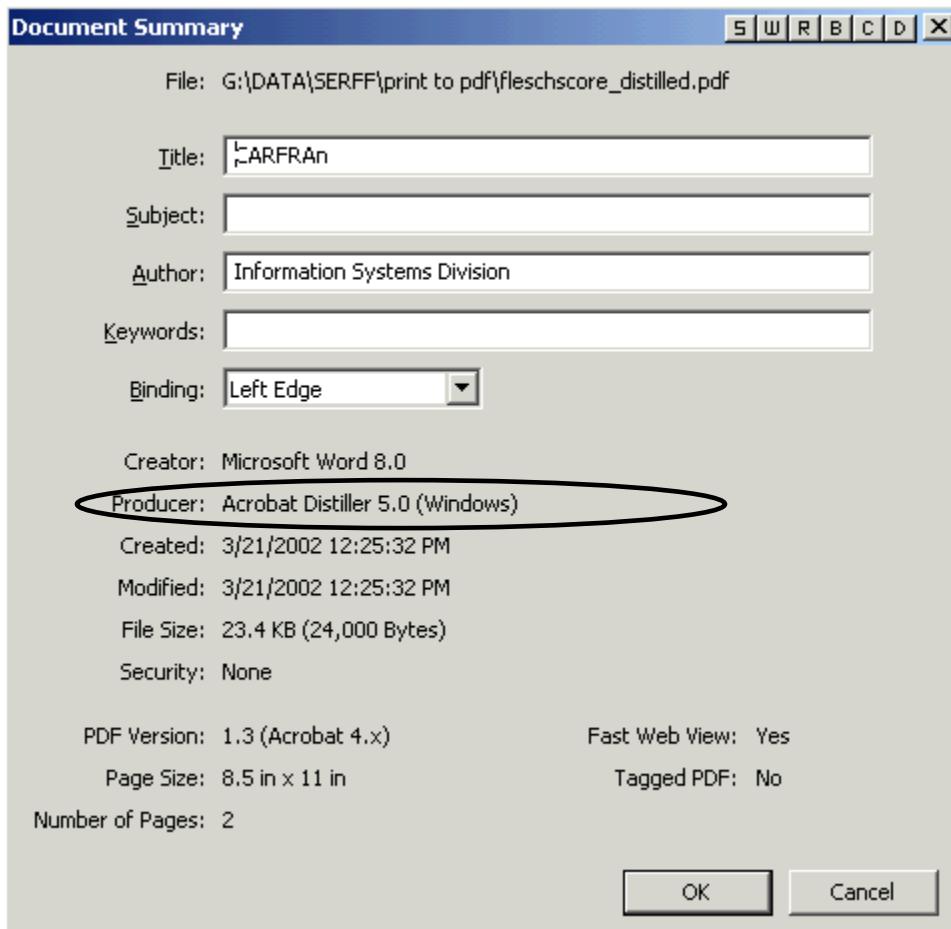
# **Creating a PDF Document Using Distiller with Adobe Acrobat 5.0**

Created by NAIC  
October 4, 2002

## Creating a PDF Document using Distiller

To verify that an existing PDF document was created using Distiller, use the following steps:

1. Launch Adobe Acrobat 5.0 (or higher)
2. From the Menu Bar, Click “File” and “Open” and locate the PDF document and click the “Open” button.
3. Press the CTRL+D keys so that the Document Summary will display. Verify that the “Producer” of the PDF was Distiller version 4.0 or greater.



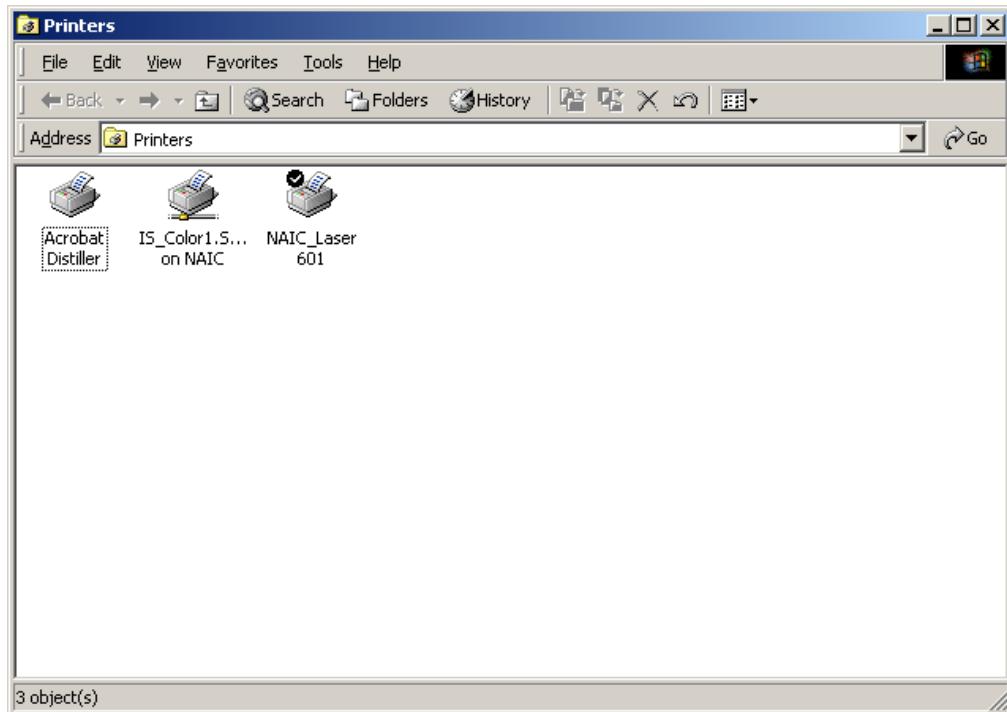
If the “Producer” is anything other than Distiller, it is recommended that the document be distilled using Adobe Distiller. Acrobat Distiller is included in the full-version of Adobe Acrobat. Instructions for distilling documents in Acrobat 5.0 are included below.

# Creating a PDF Document using Distiller

**There are two options for distilling a PDF document:**

**I. Print the file using the Distiller driver:**

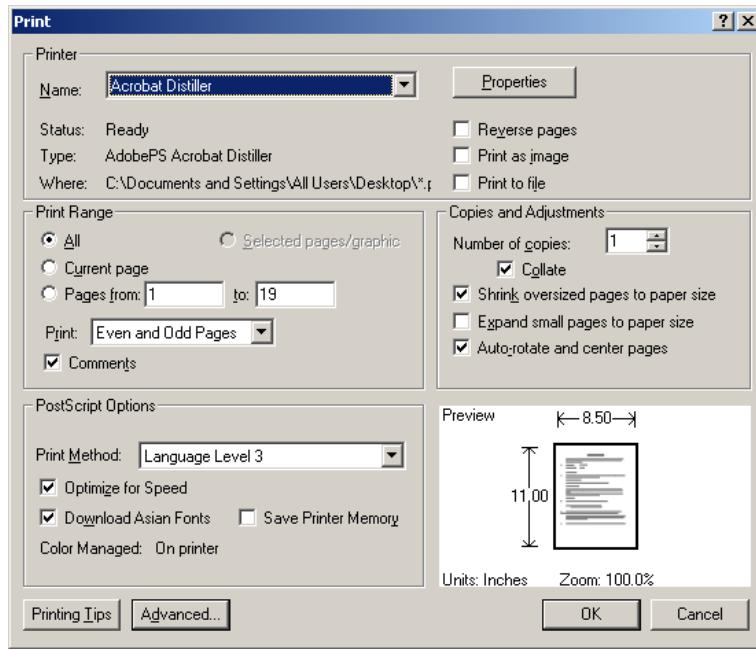
When Acrobat is installed on your computer, a printer driver is also installed. This will allow the user to convert a file to PDF the same way they would print a document.



# Creating a PDF Document using Distiller

## *Distilling a document using print.*

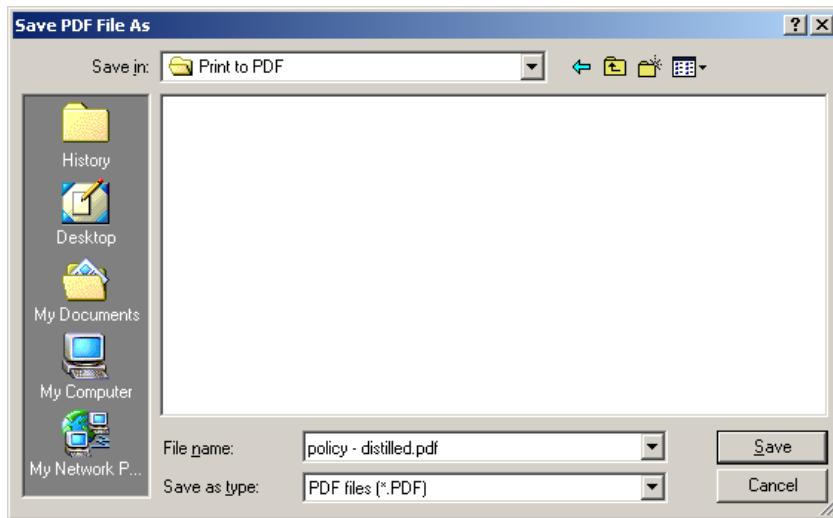
1. Open the file that needs to be distilled.
2. Click “File” and “Print.”
3. From the drop down box titled “Name”, select “Acrobat Distiller” as the printer.



4. Click “OK”.
5. Acrobat 5.0 will prompt you for a file name. (*If you are distilling a PDF file specify a new file name. Because the original file is still open, Acrobat will not allow you to save the new distilled file with the same name as the current file.*)
6. Browse to the location on your hard drive where you wish to save the file.

## Creating a PDF Document using Distiller

7. Click “Save.”



8. Acrobat will create a distilled PDF file in the location specified in the previous step.

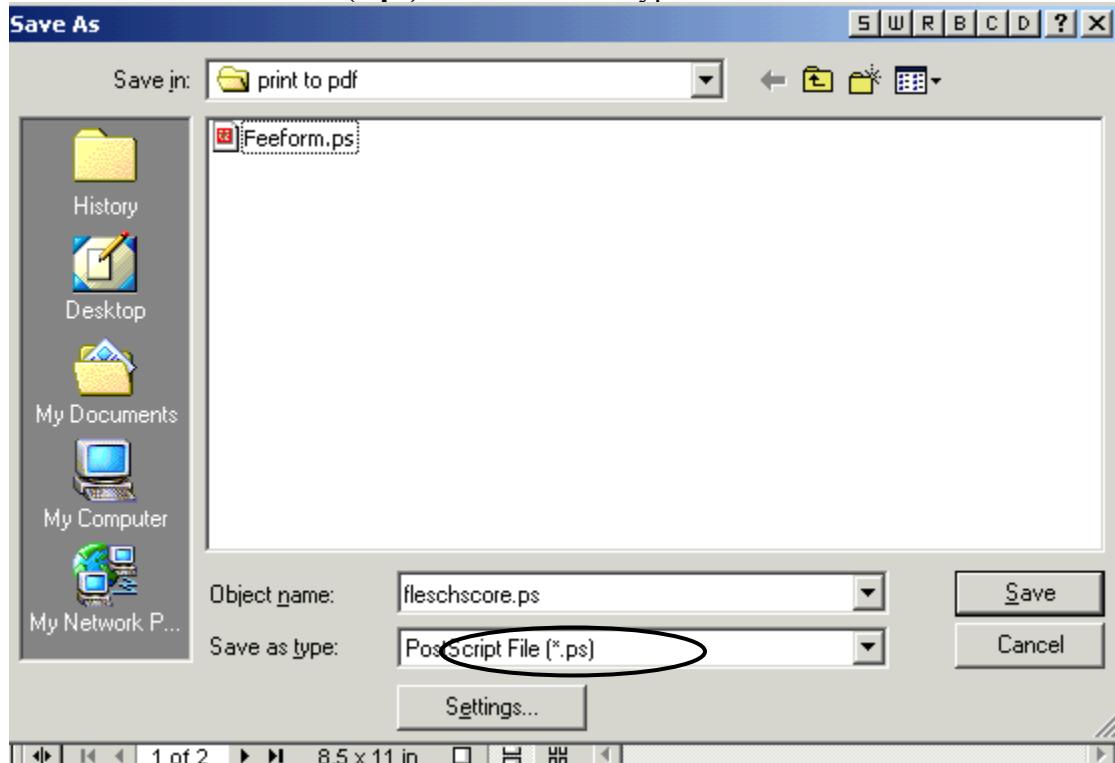
## Creating a PDF Document using Distiller

II. Save the file as PostScript and then distill it. *(Warning: This could cause the document to lose its format properties because of PostScript's limited use of fonts.)*

A. Saving the file as a PostScript File and Distilling It.

1. Saving the PDF as a PostScript file.

- a. Launch the full-version of Adobe Acrobat.
- b. Click “File” and “Open” to open the PDF document.
- c. From the Menu Bar, select “File” and “Save As”
- d. When the “Save As” dialog box appears, select **PostScript File (\*.ps)** as the “Save as type”



e. Click the Save button. (A PostScript file has been created)

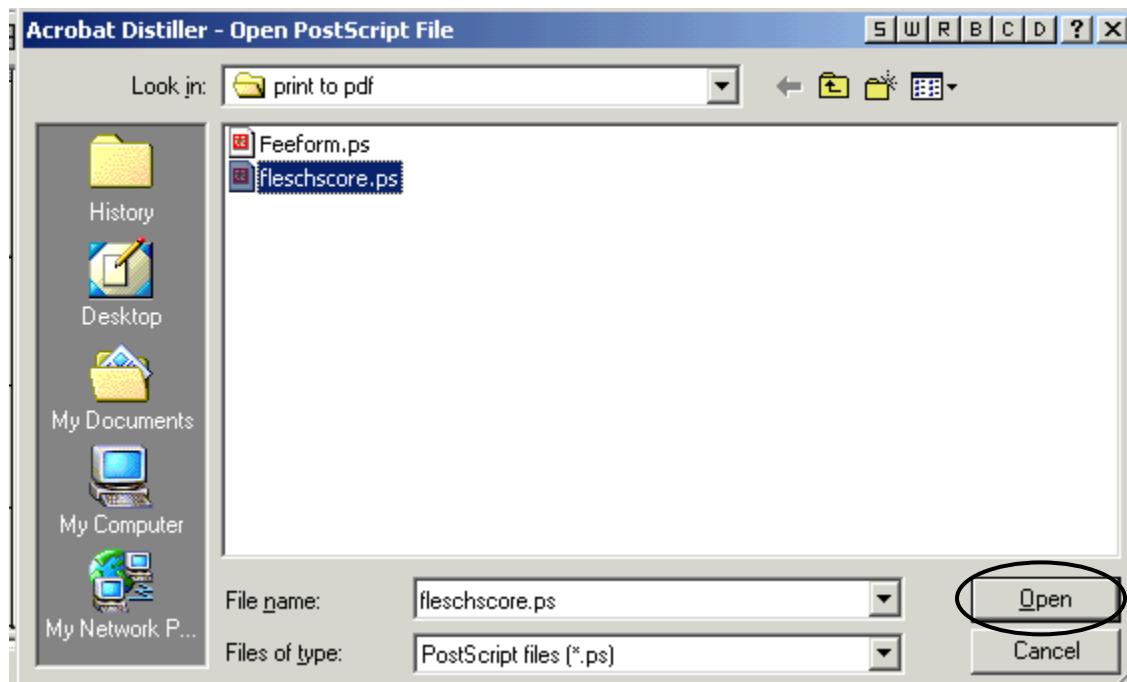
# Creating a PDF Document using Distiller

## 2. Distilling the PostScript file

- a. From the Menu Bar, select “File” and “Close” to close the PDF document.
- b. Return to the Menu Bar, click “Tools” and select “Distiller”.
- c. Click “File” then “Open”.

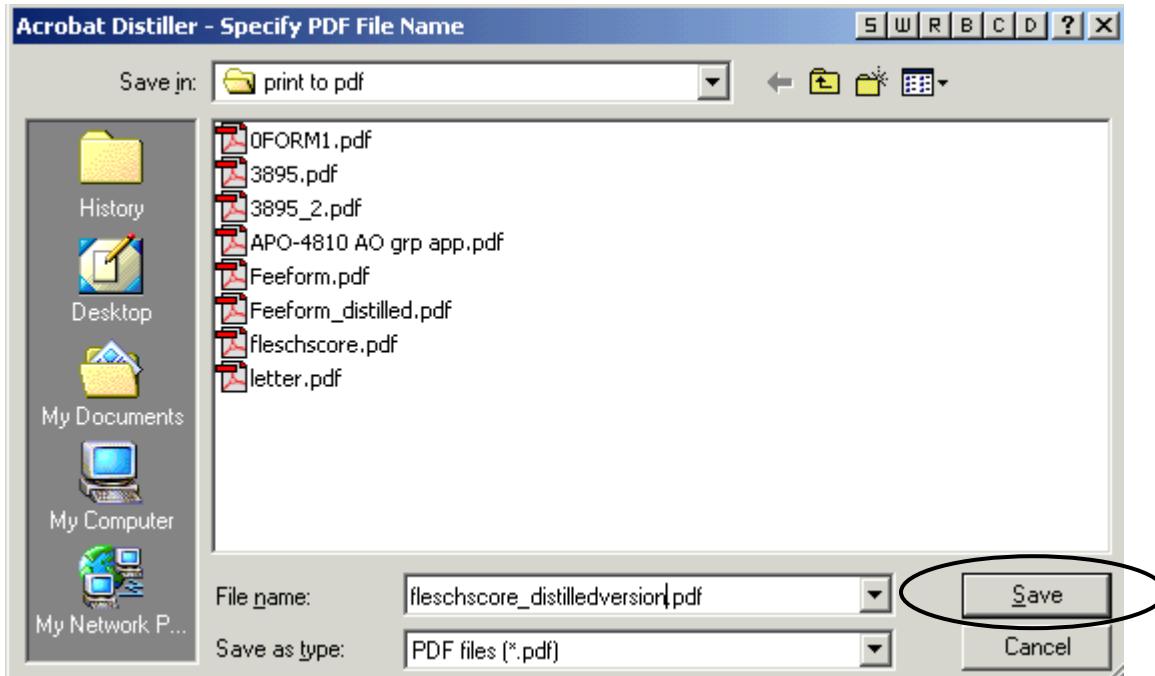


- d. Locate your \*.ps file and click the Open button



## Creating a PDF Document using Distiller

- e. From the Save As dialog box, name the distilled PDF file and click “Save”.

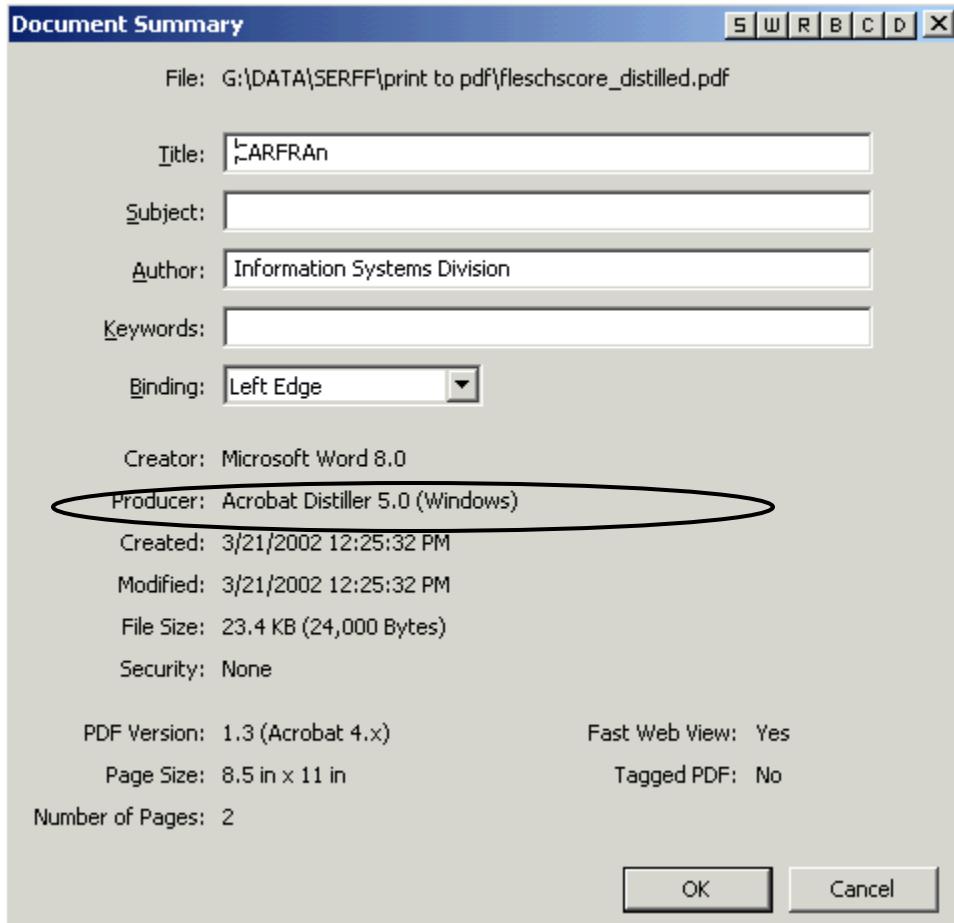


- f. Distiller will run automatically.

# Creating a PDF Document using Distiller

## Verify that your PDF was created using Distiller

You can open your distilled PDF and verify that the document was created using Distiller. Open it in Acrobat and simultaneously press the CTRL and D keys.



If you have any questions about distilling a PDF document, please contact the NAIC Help Desk at [help@naic.org](mailto:help@naic.org) or (816) 783-8500